



Noroton Presbyterian Church



Family friendly Drop Off Daycare

FLEXIBLE, DROP-OFF CHILDCARE

At the

NOROTON PRESBYTERIAN CHURCH (NPC)

2011 Post Road, Darien, CT 06820 Phone #655-1451 ext. 46

(License #12250)

Tot Drop PROGRAM INFORMATION SHEET

<p>What is Tot Drop?</p>	<ul style="list-style-type: none"> • A church ministry offering on-site, developmentally appropriate childcare program for infants and preschoolers • Open to the community. Pre-registration is required. • Use it when you need it: morning and/or afternoon. • Fun for kids, flexible childcare to help parents. • Staffed by professional childcare providers.
<p>When is Tot Drop?</p>	<ul style="list-style-type: none"> • Operates Monday-Friday, 8 A.M.-5:30 P.M. You can use it in three (3) hour sessions or full day. • The program year begins in September and ends in August. This is a year round program with occasional days closed for holidays or maintenance of the facilities. • A separate calendar is available showing days we are closed.
<p>Where is Tot Drop?</p>	<ul style="list-style-type: none"> • Located in the crib, toddler and "3 and up" rooms (8B, 9B, 4B), downstairs in NPC's Christian Education wing.
<p>How do I reserve a spot?</p>	<ul style="list-style-type: none"> • Once registered, call Carol Scott, Tot Drop Director at 655-1451, ext. 46, or 202-9441 or email cscott@norotonchurch.org.
<p>What do I need to begin?</p>	<ul style="list-style-type: none"> • Completed registration form. • A Connecticut Early Childhood Health Assessment Record, completed by you and your Pediatrician. This includes an updated immunization record. • Completed emergency card. • Payment of administrative fee and prepaid Tot Drop sessions.
<p>What should I bring?</p>	<ul style="list-style-type: none"> • Diaper bag, "sippy" cup or bottle, snack, diapers, wipes, and change of clothes. Please no juice boxes or snack baggies. Sippy cups and plastic containers only. • For napping children, bring a crib sheet and a blanket, comfort object if needed (no other toys from home, please!) • Label everything individually with an indelible marker or masking tape labels. This is very important! • If your child will be with us between 12 pm and 1 pm, you should also bring lunch. We are a "nut-free" environment due to allergies. Please do not bring peanuts (including peanut butter) or any tree nuts.

<p>What do children do at Tot Drop?</p>	<ul style="list-style-type: none"> • Child care providers facilitate play with toys, manipulatives, dolls, dramatic play centers, climbing equipment, puzzles, balls, blocks, books, art activities, and music. • Toddlers do a craft project each day. • Tot Drop has its own playground. Children play outside, when weather permits, and safety is insured. • Music and movement games are played to encourage physical activity. • Plus, there will be other children to play and socialize with!
<p>What if my child is sick that day?</p>	<ul style="list-style-type: none"> • We want to provide a healthy environment for all children! To cancel due to illness, please call 655-1451 ext. 46. If we can fill the reservation from our wait list there is no charge; if Tot Drop is <u>not</u> notified of the pending absence, there may be a full charge for the missed reservation. (See policy in Parent Handbook) • Children need to be symptom and fever free for 24 hours to attend Tot Drop.
<p>What does Tot Drop Cost?</p>	<p>NPC Tot Drop operates Monday-Friday 8am-5:30pm. You may choose one of the following:</p> <p>Morning Session (9am-12pm) \$40 session fee Afternoon Session (1pm-4pm) \$40 session fee</p> <p>All Day Sessions: 8am-5:30pm (Extended day) \$75 for families booking regular, weekly year-round daycare 9am-4pm (Full day) \$80 session fee,</p> <p>Hours can be added in addition to a Morning, Afternoon or Full day session above, but cannot be used without your child already participating in a session:</p> <p>Lunch Hour (12pm-1pm) \$15 fee Morning Hour (8am-9am) \$15 fee Evening Hours (4pm-5pm) \$15 fee</p> <p>Administrative Fee: \$50.00 per child; the fee is non-refundable and is renewed each September for the following year.</p>

<p>CONTACT PHONE NUMBERS</p>	<p><u>Tot Drop Director Carol Scott</u> 655-1451 ext. 46 For all information 202-9441</p> <p><u>Administrative Assistant Claire Bragdon</u> 655-1451 ext. 40</p>
	<p>Tot Drop follows the Darien Public School system for closure due to snow or weather emergencies. For a school delay, regardless of the length, Tot Drop will open at 9:30am.</p> <p>Listen to Connecticut radio stations such as <u>FM</u>: WEBE 108 or STAR 99.9; or <u>AM</u>: WSTC 1400, WNLK 1350, WGCH 1490; or TV Channel 12 Connecticut, to get timely information about school closings.</p>